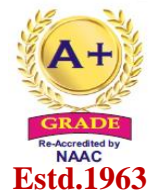




KLE Society's
S. Nijalinagappa College
Rajajinagar, Bengaluru-10
College with Potential for Excellence Phase – II



Reaccredited by NAAC at A⁺ with CGPA 3.53

ACADEMIC AND ADMINISTRATIVE AUDIT



2017-18

PROFILE OF THE COLLEGE

S. Nijalingappa College is a prestigious institution of KLE Society, Belagavi established in the year 1963 located at prime area of Rajajinagar, Bengaluru, Karnataka. The college is under the management of over-centenary celebrated KLE Society, Belagavi. The institution is catering the higher education in multidisciplinary areas providing values, need based and career oriented education to create self-reliant global citizens. The college has been re-accredited by **NAAC at A⁺ Grade with 3.53 CGPA and** awarded with **CPE Phase-II** status.

The college offers choice based programmes and combinations to implement the institutional goals and objectives. The college is providing higher education and research facilities in Basic Science, Commerce, Computer Applications, Business Management, Hotel Management, Fashion and Apparel Designing, Tourism, Journalism, Economics, Political Science and Literature. The research center of the commerce department has been recognized by the Bengaluru University, Bengaluru to guide the PhD students.

The IQAC designs the roadmap and academic initiatives to establish quality benchmarks with equity, access and excel. The college has adopted innovative pedagogy to meet the global teaching and learning process. Though the college is affiliated to Bengaluru Central University, provides 16 certificate courses to develop student employable skills.

The main library along with departmental libraries possessing adequate Reference Books, e-Books, Journals, periodicals, Digital Database with Library automation satisfy the reading culture of faculty and students.

The state of the art laboratories, Language lab, AV studio, business lab, computer labs, and ICT enabled classrooms in lush green campus facilitates the thirsty minds of learners. Sports complex, health centre, student career guidance and placement cell, mentor-mentee system, student council, dental clinic, cafeteria, bank, auditoriums and open air theatre facilitates the students for comfortable activities of curricular, co-curricular and extracurricular.

The college organizes several self-funded seminars, conference, workshops, guest lectures, FDP, industrial and field visits to enhance the global level competency among students and faculty. To enhance applicable research and student placement, the college

collaborated with premier research institutes, corporate, industries, NGO and Government organizations.

Faculty and students actively involved in research presenting their findings in national and international conferences, seminars and symposiums. Further the original research outputs are published in national & international peer-review journals. Experienced Faculty extend their expertise to other academic organizations for research, consultancy and accreditation process.

The college extends its social concern by organizing social awareness rallies, health camps, blood grouping and donations, popularization of basic science and government schemes in outreach areas.

About Academic and Administrative Audit

The purpose of the Academic and Administrative Audit is to evaluate the performance of the various departments of Institution and give suggestions for further improvement of the quality of teaching, research, administration, curricular and extra-curricular activities.

Objectives:-

- Understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units
- Identify the bottlenecks in the existing academic and administrative mechanisms
- Monitor the optimal utilization of resources
- Design effective teaching-learning processes and student assessments
- Analyze feedback, compliances and recommendations by LGB-KLE Society's Belagavi, NAAC, LIC of parent university and other academic bodies
- Assure quality education by implementing academic and co-curricular activities
- Implement academic and administrative reforms
- Evaluate Course and Program Outcomes

Methodology:-

The institution has IQAC to frame guidelines and strategies to conduct and review activities at various departments in the institution.

The following standard methodology for the assessment and implementation of internal quality assurance:-

- Data Collection: The data has been collected from departments, placement cell, office, library, Sports, NCC, NSS, YRS, Scouts, Associations, Employers and Stakeholders.
- SWOC Analysis of various departments.
- Evaluation of calendar of academic events by analyzing action taken report.
- Accountability and involvement of teaching and non-teaching faculty in academic and administrative activities by feedback analysis.
- The measures taken to design curriculum of certificate and value added courses.
- Effective implementation of curriculum, pedagogy, learning outcome and progression.

- Use of ICT based teaching & learning methods.
- Skill development and personality development programs for faculty and students.
- Mentor and mentee system, introduction of remedial classes, bridge courses and guidance for academic and competitive examinations.
- Faculty Development Programme organized by the various departments.
- Research outcome in the form of project, presentations, publications and patents.
- Future plans and vision 2020.
- Verification of departmental evaluation reports through internal committee
- The outcome of AAA placed before IQAC & Local Governing Body (LGB) of the institution.

Composition of AAA:

1. Principal : Dr. Sadanand S. Halageri
2. Representative from : Shri. Prakash C. Patil, Life Member, KLE Society, Belagavi
Management
3. IQAC Coordinator : Dr. Smt. Mahananda B. Chittawadagi
4. Representative from : Shri. Prasad R.
Administration

1. Details of the Institution

1.1 Name of the Institution : **KLE SOCIETY's S. NIJALINGAPPA COLLEGE**

Address : II Block, Rajajinagar

City/Town : Bengaluru

State : Karnataka

Pin Code : 560010

Institution e-mail address : info@klesnc.org

Contact Nos. : 080-23425020

Fax No. : 080-23320902

Website address : www.klesnc.org

Name of the Affiliating University: Bangalore University & Bangalore Central University

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of existing Courses	Number of programmes added during the year	Number of Courses added during the year	Number of self-financing programmes
Ph.D	01	-	-	-	01
PG	05	07	00	00	05
UG	08	15	00	00	05
Certificate Course / Value Added Course	01	08	00	08	01
Diploma Course	01	-	-	-	-
Total	16	30	00	08	12

Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	Nil
Annual	01

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant Professors		Associate Professors	Professors	Others
	Aided	Management appointee			
126	19	107	06	Nil	Nil

2.2 No. of Permanent faculty with Higher Qualification

2.2.1 No. of faculty with Ph.D.	21
2.2.2 No. of faculty with M.Phil	17
2.2.3 No. of faculty with SET / NET	14
2.2.4 No. of faculty Pursuing Ph.D.	11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors	
R	V	R	V	R	V
30	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

06	16	00
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2.5 Faculty participation in Workshops, Conferences and Symposia

No. of Faculty	International level	National level	State level	Regional level
Attended Seminar	01	05	05	04
Attended Conference	-	03	-	-
Attended Workshop	-	02	-	04
Attended FDP	-	-	-	17
Presented Papers at Conference	12	14	-	-
Presented Papers at Seminars	10	11	-	-
Resource Persons	02	04	07	07

2.6 Innovative processes adopted by the institution in Teaching and Learning

1. Every department prepared teaching plan and displayed on student notice board
2. BoS and BoE are constituted for newly introduced certificate and value added courses
3. Student class seminars
4. Peer tutorials
5. Report writing to publish in press media by journalism students
6. Report writing on student field and industrial visits
7. Trade fairs by B.Com, BHM and FAD students to learn business mechanism
8. Provision of student progress report to parents to enhance accountability
9. Feedback analysis and FDP for new recruitments
10. Student council to inculcate democratic values and civic rights

2.7 Average percentage of attendance of students

80

2.8 Course/Programme wise distribution of pass percentage:

Post-Graduation and Under Graduation:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A/HEP	42	29	31	5	–	64
B.Com	203	36	47	3	–	87
B.Com Tourism	29	RA	RA	RA	RA	RA
B.Sc/PCM	49	47	39	0	–	86
B.Sc/CBZ	33	27	48	0	–	76
B.Sc/PMCs	30	50	37	0	–	87
BHM	42	5	19	21	16	57
BBM	71	51	31	–	–	82
V Sem BCA	76	77	21	03	-	80.26
B.Sc/CBBT	12	83	17	–	–	100
B.Sc/CZBT	18	61	11	–	–	72
FAD	23	56	18	09	-	83
JPE	15	33	47	20	-	100

JPP	9	11	67	-	-	78
MTA (Integrated)	24	-	75	12.5	-	87.50
MTTM (PG)	10	90	10	-	-	100
M.Com	48	35	28	-	-	63
M.Sc Physics	19	42	26	-	-	68
M.Sc Chemistry	20	35	10	-	-	45
M.Sc Maths	8	88	-	-	-	88
V Sem MCA	19	68	21	-	-	89

2.9 Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Program	01
HRD programs	-
Orientation programs	-
Faculty exchange program	-
Staff training conducted by the university	-
Staff training conducted by other institutions (FDP)	17
Summer / Winter schools, Seminars, Workshops, etc.	24
Others	-

2.10 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	00	00	Nil
Technical Staff	13	00	00	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institution has well established research cell composed of researchers, scholars, investigators and academicians. The cell initiates and enhance the research output by organizing workshops, seminars and training on research methodology for faculty and students. Further the cell promotes the teachers to prepare and submit the project proposals to funding agencies. It also invigilates the research progress and publications. Enhancement of collaborations and outreach programmes are also managed by the research cell.

3.2 Details regarding major projects: 01

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01	
Outlay in Rs. Lakhs			30	

3.3 Details regarding minor projects: 01

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	02	01
Outlay in Rs. Lakhs			1.6	

3.4 Details regarding participation, presentation and publications:

Faculty participation in Seminars/Conferences and Symposia during the year :2017-18					
No. of Faculty attended		International	National	State	Regional
Attended Seminars/ Workshops		01	10	05	08
Presented papers		22	25	-	-
Resource Persons		02	04	07	07
Faculty Publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index					
International level	National level	Book Chapters	Conference/ seminar Proceedings	Range of h-Index	Range of impact factor
15	--	03	22	1 - 4	2.01 - 3.6

3.5 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The college is always extend the social concern to create awareness about scientific temper, civic values, conservation and perpetuation of natural resources for the sustained growth and development of human resource for the welfare of public and nature. IQAC and department associations design the calendar of academic and outreach programmes. College organized all the following events and responsibilities of social concern to strengthen the relation with stake holders and public.

- Allowing the neighboring schools students to visit science labs, business labs, computer labs, library, organic plantations
- Public Awareness Rallies and Processions on Swachh Bharath Mission,
- Public Awareness Processions on Global Warming,
- Public Awareness Processions on Reduce-Reuse-Recycle,
- Public Awareness Processions on Environment Protection, Save Petrol, Renewable Energy Sources, Climate Change, Green Consumerism, etc.
- ‘Blood Donation Camp’ by NSS volunteers
- ‘Eye checkup and donation Awareness’ by NSS and Eco club
- ‘Health Camp and Dental Camp’ by NCC cadets
- One day Camp on ‘Swachchatha hi Seva’ in Lakshmi puraby NSS volunteers and NCC cadets
- ‘Swachha Bharat Andolan’ by NSS volunteers and NCC cadets
- Awareness programme on house hold waste management by NSS in Juganahalli
- Ozone day by Eco club – Rally with Placards
- World environmental day – Procession by faculty and students in public areas
- World water day by Eco club – Rally with Placards
- Orphanage visit –on the occasion of KLE Founder’s Day
- ‘To Share is to Care’ programme - distribution of garments designed and stitched by FAD students to needy people

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.59 acres	--	--	4.59 acres
Class rooms	64		--	
Science Laboratories	51	-	-	51
Language lab	01	--	-	01
Seminar Halls	03	--	--	03
Laboratories for Commerce	--	-	-	-
Classrooms with LCD facilities	30	--	--	30
Classrooms with Wi-Fi/ LAN	20	--	--	20
Seminar halls with ICT facilities	04	--	--	04
Audio-Visual Studio	01	--	--	01
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	04	--	--	04
Value of the equipment purchased during the year (Rs. In Lakhs)	158.93	--	--	158.93
Others	--	--	--	

4.2 Computerization of administration and library

Administration:

- Office Automation Tools for HR and e-pay roll management
- HRMS package for Payroll of faculty
- Admission software - Theorem technologies BCS Campus suite
- E-application form submission
- Fee payment
- Tally (version-ERP-9.14)

- Bio-metric attendance: Log-in and Log-out information is sent on daily basis to KLE society Head Office
- Language lab software for soft skills
- IDS Hotel property management system
- Global Distribution System for MTTM, B.Com tourism
- Daily report of Students Attendance to parents
- Closed Circuit Camera surveillance and tracking
- LAN-sharing data through computer
- Instant communication regarding information on notices to students, parents and staff members through SMS
- Designing Software by Lectra Technologies India Pvt Ltd for FAD department
- SPSS package for research
- Licensed MS Office package (50Users)
- Windows Dreamspark Package

Library:

- The College central library is fully automated with Inflibnet Software
- Library facilitated with Integrated Library Management System (ILMS)**e-Lib version 16.2** and various modules *viz.*, Cataloguing, Circulation, Acquisition, Serial Control, Budgeting, Stock verification etc. are the main modules
- Bar Code system for Book cataloguing is in practice
- JAWS Brail for Blind students

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	146425	817024	4693	1172697	15118	1989991
Reference Books	4378	3721300	797	677450	5175	4398750
e-Books	10	1850	18	3330	28	5180
Journals	48	173788	43	163122	91	336910
e-Journals	-	-	-	-	-	-
Digital Database	44	1430000	-	-	44	1430000
CD & Video	145	13050	157	14915	302	27965
Others (specify)	-	-	-	-	-	-

4.4 Technology up-gradation (overall)

4.4.1 Technology Up-gradation (overall)								
	Total Computers	Computer Labs	Internet	Brows ing Centre	Computer Centres	Office	Depts.	Others
Existing	437	13	All Depts.		01	01	22	
Added	62	-	-					
Total	499	13			01	01	22	7

4.4.2 Bandwidth available of internet connection in the Institution (Leased line)
150 MBPS FIBERNET

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- The computer training is organized for the needy faculty (teaching and non-teaching faculty)
- Computers with old versions are replaced by Intel Core i5 processor
- Internet (150MBPS)and Wi-Fi facility is available to all the students, faculty and stakeholders
- The internet facility is provided to classrooms, labs, seminar halls and auditorium
- Classrooms and labs with multimedia (Smart boards with LCD projectors, power-point facilities) support for teaching, learning and research work
- CCTV camera surveillance for entire campus

4.6 Amount spent on maintenance (in lakhs):

Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year 2017-18

i) ICT	6.83
ii) Campus Infrastructure and facilities	
iii) Equipments	35.5
iv) Others	4.0
Total:	46.13

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC initiates all the departments, associations, committees and student council to design the calendar of academic events for the academic year. IQAC with the help of departments organize student orientation programme for the freshers to educate the students regarding the availability of learning supporting facilities. Further, each department conducts one day Induction Programme in their theory or practical hours to understand the history of KLE Society, college, department, faculty profile and their achievements. The students are also taught about outline of curriculum, rules and regulations of the college.

- Innovative and adaptable pedagogy contributed by the departments are approved by IQAC and implemented.
- IQAC constituted scholarship committee to educate the students about state, central government scholarships, endowment scholarships rolling shields and cash prizes.
- College forum and Gymkhana committees organize all the co-curricular and extra-curricular activities and depute the students to participate in State, National and International competitions to develop leadership quality among the students.
- To strengthen the business skills in-house Trade Fair, Management Fest, IT Fest, Designer Portfolio presentation, Jewelry design exhibition and Food fest are conducted for students.
- Placement cell organizes guest lectures, seminars, workshops and intensive training on employability skills to enhance campus placements.
- IQAC has initiated to commence 16 – Certificate /Value Added courses to enhance employability and entrepreneurship.
- College has established 29-MoUs & Collaborations with companies and research institutes for student internships, research and placements.

IQAC has initiated for the establishment of student supporting committees and activities.

- Anti-ragging cell – Awareness activities
- Medical support services(Health care center)–Student insurance
- Scholarship committee – online submission
- Students’ Grievance Redressal Cell–Suggestion box
- Women Empowerment Cell–Guest lectures
- Committee for Anti-Sexual Harassment Cell (CASH) – Awareness activity
- Placement Training and Recruitment–Enhanced associates
- College forum – Talent Hunt
- Gymkhana – Provide nutrients and protein diet
- Research cell–Review and approval of research proposals
- Student Council – Democratic values and practice
- Class teacher system–Student caring
- Alumni association–educate students regarding entrepreneurship
- Poor student book lending facility(PSL)– Department library supported with donated and MRP books

IQAC supervises the stakeholders satisfaction by conducting feedback analysis – teaching feedback, parent feedback, alumni feedback, corporate feedback and subject expertise feedback.

5.2 Efforts made by the institution for tracking the progression

The Institution has formulated various academic bodies who meet periodically and the minutes of the meetings are sent to the Management who review and initiate necessary action. The action initiated are tracked by the Principal who is the Head of the Institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2812	400	06	

(b) No. of students outside the state

149

(c) No. of international students

05

No.	%
1764	55

Men

No.	%
1454	45

Women

(d) Increment in enrolment of students

Under Graduation											
2017-18						2018-19					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1255	276	116	1171	0	2818	1190	319	73	1591	12	3195
Post Graduation											
2017-18						2018-19					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
265	22	13	100	0	400	212	20	12	143	0	387

Demand ratio 1:1.1

Dropout % 0.46

KLE Society's S.Nijalingappa College, Rajajinagar, Bangalore-10.

**Statement showing the category wise student strength for the year 2017-18
Aided UG section**

Course	General	SC	ST	OBC	Physically Challenged	Grand Total
I BA/HEP	12	8	3	21	-	44
II BA/HEP	14	13	10	29	-	66
III BA/HEP	21	11	5	11	-	48
I B.COM	130	41	7	122	-	300
II B.COM	84	34	4	163	-	285
III B.COM	112	31	4	70	-	217
I B.SC/PCM	9	7	-	56	-	72
II B.SC/PCM	4	7	3	43	-	57
III B.SC/PCM	18	4	1	29	-	52
I B.SC CBZ	7	4	3	58	-	72
II B.SC CBZ	10	6	-	29	-	45
III B.SC CBZ	15	4	1	16	-	36
I B.SC PMCs	36	9	-	45	-	90
II B.SC PMCs	12	4	1	20	-	37
III B.SC PMCs	16	1	-	13	-	30
	500	184	42	725		1451

**Statement showing the category wise student strength for the year 2017-18
Un-Aided UG Section**

Course	General	SC	ST	OBC	Physically Challenged	Grand Total
I BHM	22	4	1	21	-	48
II BHM	23	7	-	30	-	60
III BHM	14	1	1	34	-	50
IV BHM	37	1	-	11	-	49
I BBM	79	5	-	20	-	104
II BBM	77	6	5	2	-	90
III BBM	59	6	1	18	-	84
I BCA	38	12	4	105	-	159
II BCA	60	8	3	85	-	156
III BCA	40	9	1	54	-	104
I CBBT	48	10	2	5	-	65
II CBBT	4	3	-	5	-	12
III CBBT	6	1	1	4	-	12
I CZBT	46	3	10		-	59
II CZBT	33	4	21		-	58
III CZBT	17	-	-	1	-	18
I FAD	9	1	12		-	22
II FAD	6	3	1	25	-	35
III FAD	12	1	1	10	-	24
I BA JPE	19	1	1		-	21
II BA JPE	21	2	2		-	25
III BA JPE	17	-	1		-	18
I JPP	9	1			-	10
II JPP	3	2	5	-	-	10
III JPP	7	-	-	3	-	10
I B.com Tourism	19	-	-	-	-	19
II B.Com Tourism	15	1	1	12	-	29
III B.Com Tourism	15	-	-	1	-	16
Total	755	92	74	446		1367

KLE Society's S.Nijalingappa College, Rajajinagar, Bangalore-10.						
Statement showing the category wise student strength for the year 2017-18 Un-Aided P.G section						
Course	General	SC	ST	OBC	Physically Challenged	Grand Total
I MCA	4	1	-	7		12
II MCA	9	1	1	29		40
III MCA	7	1	1	10		19
I MTA	9	-	-	-	-	9
II MTA	6	-	-	-	-	6
I M.COM	41	4	1	2		48
II M.COM	33	4	3	8		48
I MTA(5)	42	-	-	-	-	42
II MTA (5)	3	-	-	-	-	3
III MTA (5)	9	-	-	9		18
IV MTA (5)	30	-	-	-	-	30
V MTA (5)	26	1	-	1		28
I M.Sc Phy	15	2	-	1		18
II M.Sc Phy.	2	1	-	16		19
I M.Sc Che	14	3	1			18
II M.Sc Che	2	2	1	15		20
I M.Sc Maths	11	1	-	2		14
II M.Sc Maths	2	1	5			8
Total	265	22	13	100		400

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institute encourages PG and UG the students to take up coaching classes for competitive examinations viz., PG-CET, NET, SLET, SSC, KPSC, UPSC in integration with academia

5.5 Details of student counselling and career guidance

The Career guidance and Placement cell of the college has collaborated with more than 46 corporate associations for training and recruitment. With the help of employing associations, the training is organised and the students studying in final UG and PG programmes are shortlisted for final round of selection. The cell organized induction or orientation program to freshers for placement and competitive exams.

IQAC designs several certificates and value added course to enhance the employability skills of students. The Placement cell conducts the comprehensive career oriented workshops, hands on training, seminars and peer interaction programmes.

No. Of students benefitted: 330/885

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
29	258	222	26

5.8 Details of gender sensitization programmes

The college has constituted a committee called **CASH** (Council of Anti-Sexual Harassment) composed of police officer, lawyer, social worker, psychologist and academicians. The committee has formulated the stringent rules and regulations for faculty and students. It also organizes the socio-economic and gender sensitizing guest lectures, awareness creating rallies. The students are oriented to manage the democratic system in campus to inculcate the ethics and values in life styles.

- Students Activities towards gender sensitization

5.9. Participation of students in extracurricular activities

The college forum and Gymkhana society provide a platform to the students to exhibit their extracurricular talents. Various inter-department cultural competitions are conducted among the students. The talented students are further trained and send them to participate at University, State and National level. Students also get an opportunity to participate in professional competitions organized by several clubs, councils and NGOs. Incentives are given to the students in the form of rolling shields, merit certificates, cash prizes and medals. NCC, NSS, YRC, Scout and Eco-club of the college motivate the students to participate in social awareness programmes to help the needy people of the society.

No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

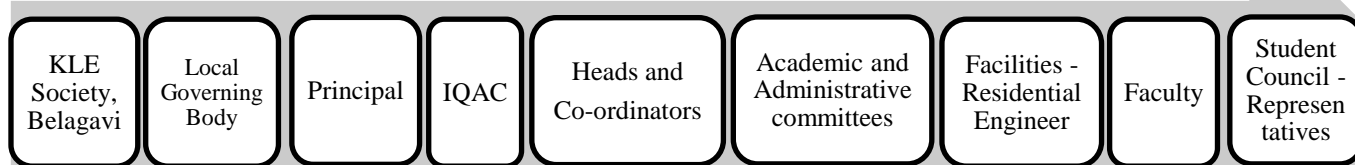
5.10 Scholarships and Financial Support

Name /Title of the scheme	Number of students	Amount
Financial support from institution		
Financial support from government	144	5,04,289
Financial support from other sources	02	18,500
Number of students who received International/ National recognitions		

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

Governance of the college is exercised in following disciplines.



6.1.1 -Mention two practices of decentralization and participative management.

Governance of the college managed on two beliefs team work and accountability.

- Principal conducts the meeting with IQAC members on the recommendations of LGB
- IQAC Initiates and suggest to implement new regulations and academic activities
- Heads of the departments with administrative and academic committees design the calendar of academic events like admission, teaching and learning, examinations, extracurricular activities, pre-placement training and campus drive
- IQAC initiates the quality oriented benchmark activities to develop the leadership qualities, employable skills and civic sense among the students
- Research cell promotes research temper among faculty and students by mobilizing the resources

- College provides an opportunity to all the stake holders to participate in all the academic and administrative activities as mentioned in the chart

6.1.2 Does the Institution have a management Information System?

- Dynamic website provides all the information for all the stakeholders.
- Notifications and brochures for admission and academic
- Online Application formats on college website
- Online feedback and manual feedback(SSS)
- Biometrics for online attendance
- Online student Progress report to parent
- Online approval of admission and submission of CIA Marks to parent university
- Digital storage of faculty and student baseline data
- Online result declaration
- Accounts are maintained by Tally ERP 9.0
- Library - E-books, e-Journals, Lecture videos, OPAC and Inflibnet

6.2 Strategy Development and Deployment

To enhance quality in teaching learning, student support, governance, IQAC develop the road map and design the calendar for perspective years.

6.2.1 Quality improvement strategies adopted by the institution for each of the following:

❖ Curriculum Development

- Curriculum of the certificate and value added courses are designed by BoS of respective departments beyond the university curriculum to enhance the employability skills of the student
- Faculty suggest the innovative student oriented topics/techniques in BoS and BoE meetings of the parent University to Update and Revision of the syllabus
- For proper implementation of curriculum guest lectures, hands on training and workshops are organized for teachers

❖ Teaching and Learning

- By analyzing the teachers feedback IQAC initiate the FDP for improvement in teaching and learning. Further, new applicable pedagogy designed by the departments are implemented to other departments
- To focus the students to their goals, IQAC organizes orientation programmes
- The bulky question bank, model question paper, lab manuals, standard operating procedures are made accessible to students

- Library and academic committees always seek the suggestions from IQAC to deploy quality in all the aspects for benefit of students
- Adequate ICT enabled Class rooms provide advanced animated and illustrated audio visual lectures
- Language lab used to improve phonetics of International Language
- Conferences, seminars, workshops and guest lectures are organized for sharing the academic and research information
- Remedial classes are conducted for slow learners and advanced learners encouraged for peer tutoring and to undertake research projects
- Deputation of students and faculty for conferences, seminars, workshops
- Mentor-mentee system is adopted and addressing the needy Students
- Field visits are conducted for practical and firsthand knowledge improvement
- Students debates, class review, quiz, best manager, product launch activities are conducted to develop stage courage and presentation skills

❖ **Examination and Evaluation**

- Deputation of faculty as Chairman, BoS, BoE members and paper setting
- Deputation of faculty to Universities and other examination authorities for evaluation of answer scripts
- Helping students for applying for photocopy of answer scripts, evaluation of received answer scripts, then applying for revaluation and challenge evaluation

❖ **Research and Development**

- Initiates the faculty and students to apply for research funding from management and funding agencies
- Commerce research centre affiliated to Bangalore Central University and Dr. Prabhakar B. Kore Research centre promote research temper
- Students are encouraged to take-up projects, trade fares, exhibitions, short films, documentaries, report writing etc.
- Faculty and students are encouraged by providing necessary infrastructure & facilities to pursue Ph.D., minor and major research projects, NET/JRF, SLET

❖ **Library, ICT and physical infrastructure / instrumentation**

- Library: - Open access, news paper clippings, bulletin board, internet, Wi-Fi, inter library loan, reprography, E-journals, E- Magazines, Advisory committee procurement and disbursement

- ICT:-E-Classrooms, Language Lab, Internet
- Physical Infrastructure:- CC TV, Elevated Rest rooms, Water Purifiers, KIOSK, LED Clock ,Audio Visual Recording Studio, fire extinguisher
- Instrumentation:-State of the art equipments like laminar airflow, UV-Vis Spectrophotometer, trinocular research microscope, PCR, Gel documentation unit, Deep freezer, Lectra software in FAD, SCILAB in Maths

❖ **Human Resource Management**

- HRD programs for staff and students by Master facilitator for HRD TQM and others
- Provision of Student Grievance Cell, Student counseling centre, Suggestion Box, Placement Cell, Discipline Committee, Student Welfare Cell, health center, Anti Ragging cell
- Staff requisition, approval at different levels, employee information and mail management
- Recruiting, training, performance appraisal, etc of faculty
- Implementation of Bio-metrics
- Loans by co-operative society, financial relaxation in health and admission to employees
- Provision of Participation of students and faculty in decision making
- Formula based pay structure, bonus, loans, reimbursement, pay adjustments, tax configuration, leave encashment, departmental designs etc.

❖ **Industry Interaction / Collaboration**

- Inviting guest speakers from industries, IIMs, IISc, Universities and other premier institutions
- Industrial visits at national and international levels
- Collaboration with industries and other noted institutions to organize seminars, workshops, value added courses, certificate course
- Tie-up with corporate by providing internship for the students to bridge the gap between academic and industry expectations
- Various departments like computer applications, Hospitality, Tourism, Fashion and apparel have an MOU with industries

❖ **Admission of Students**

- Highlighting the students' academic achievements through banners, newspapers, scrolling news and college web site

- Approaching the feeder schools and colleges
- Inviting students of nearby schools to the which will organized by the institution for Exhibition and other co curricular activities
- Providing information about the institution and payment of fees through online.
- Conducting various inter-school and inter-collegiate competitions in the fests and thereby introduce them to the campus
- Admission Advertisement through multiple media and social networks.
- Participation in educational exhibitions at national and international levels to highlight caliber of our students and faculty members and uniqueness of our institution
- Publication of Academic calendars
- Provide financial assistance to Meritorious and economically weaker section students
- Providing career guidance and assurance of placements
- Organize alumni meet

6.2.2: Implementation of e-governance in areas of operations

- **Planning and Development**

Academic calendar of events & Management correspondence

- **Administration**

The Administration of the College is functioning with E-governance system at Government, Society and College level. The college tries their best to keep in touch with latest tools of administration with available tools in hand. Keeping up with the technological world, college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide a brief notice of the upcoming events in the college. WhatsApp Groups are used for creating awareness for smooth functioning of the same. The college has Biometric attendance for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras.

- **Finance and Accounts**

The college has implemented Tally software for smooth functioning of Finance and Accounts which helps to increase the efficiency of staff towards the accuracy in financial transactions. The office of administrative department keeps all financial records separately for the regular audit of books of accounts.

- **Student Admission and support**

Regular meeting are held by various committees to discuss issues such as, Admissions, Exam, scholarship, SC/ST cell, discipline, anti-ragging, student welfare and counseling

etc. The college allows the students to take admission with fee of Rs. 30/- at the initial stage of admission process of every academic year and the College has extended helping counter for the students which provides several facilities at the time of Admission process. This service counter protects the students from outside service centre where they need to pay fees for it. The College provides the facility to the students to link the contact number with AADHAR card which is mandatory for the students as per the government rule.

- **Examination**

The College has well equipped Examination committee for conducting regular exams. As per the requirement of Examination department all the necessary equipments are provided by the college such as, Separate Desktop and Internet Facility for online procedure. The examination committee has the separate Machine for printing the question papers downloaded from university portal. As per University regulations, the Examination of Arts, Commerce and Science need to be conducted.

6.3 Faculty Empowerment and strategies.

6.3.1 Teachers are encouraged to participate in conferences/ workshops / seminars/ training by providing financial support. Colleges organize and facilitate the following to empower the faculty to meet the global competency

- FDP
- Conferences, workshops, seminars and guest lectures
- Orientation and refresher courses
- Research projects
- Research guides
- Staff co-operative bank

6.3.2 Number of professional development / administrative training programmes organized by the college for teaching and non-teaching staff during the year:

State/Regional Level Workshops/Training Programs

Sl. No.	Date	Dept.	Workshop Theme	Names of Resource Persons
1.	12/9/2017	Commerce	GST	Chief Guest for Inauguration Jose K J, (Regional Manager, from Tally Education Pvt.Ltd.) Technical Sessions' Speakers Mr.Lakshminarayanan and Mr. Abhijith S. Jain Chief Guest for Valedictory Shri Allamprabhu Burji
2	08/02/2018 to 13/02/2018	Kannada	Yoga and Dhyaana	Sri. Kamalesh, D.Vaataal Dr. Balakrishanan, Prabhakaran, Sri. Guruprasad, Heart fullness Speakers
3	06/09/2017	Computer Science	"Ethical Hacking"	Sahil Tikoo and Abhishek.s Trainers from Robokart Technologies in association with I-Cell,IIT Bombay
4	4/9/2017	NSS	Faculty and Student leadership programme in association with NGO-IHD	
5	7/9/2017	NSS	Art of Living	
6	12.03.18	BBA	E – Commerce Trends	Mr.Daxon
7	17.02.18	BBA	E- Business	Mr. Supreeth, NICT
8	19.02.18	BBA	Communication	Mr. Pranab Singh, Toast Masters International
9	15.02.18	BBA	Trends in Banking	Mr. Prashanth G S, Associate VP of ICICI prudential insurance company
10	14.10.18	BBA	FEMA Act	Mr. Omkar Kalbag, Assistant Manager, FOREX Department, SVC Bank
11	20.09.17	BBA	Motivational Theories and Leadership styles	Mr. Pradeep Bangalore, Director, People Functions

12	16.08.17	BBA	Mutual Funds	Mr. Praveen Hiremath
13	22.08.2017	BBA	Corporate Interview Process	Mr Prakash V Patil, Sr. Manager HR, SVC Bank
14	10.8.2017	BBA	Business Plan	Mr. Chethan and Mr.Ganesh
15	22.07.2017	BBA	Personality Development Program	Mr. Krishna Kumar an Mrs. Seema

Institutional Level Workshops/Training Programs

Sl. No	Date	Dept	Resource Person's Name and Designation	Topic
1	02/08/2017	Commerce	Mr. Mohammad Ashfak & Sushmitha V(Founder of Ascent Training Academy)	DIGITAL MARKETING
2	5/8/2017	Commerce	Mr. Lakshman U.N. Former Professor of Commerce, M.S. (Ramaiah Road, Dickson Town, Mathikere, and Bangalore-560054.)	CHANGING ACCOUNTING AND FINANCIAL REPORTING LANDSCAPE
3	19/8/2017	Commerce	Channakeshava N, Anuradha, Sobhadeep (Founder of ICA)	GST
4	23/9/2017	Commerce	Prof. K.G. Ramakrishna, Professor of Management Studies, J.S.S. College, Bangalore	FDI: TRENDS, OPPORTUNITIES AND CHALLENGES
5	10/10/2017	Commerce	Prof. Rajaram Professor and Dean (Ramaiah Institute of Management Studies, # 15, New BEL Road, Bangalore-560054)	IMPACT OF INCOME TAXES AND INFLATION
	10/10/2017	Physics	Dr. Y.C. Kamala, Secretary Bangalore Science Forum	Our expanding Universe
6	12/10/17	Commerce	Vinay G M ,IRS (Assistant commissioner)	GST
7	28/10/2017	Commerce	Mr. M. K. Sarma, (Professional Marketing Progarmme) Jayanagar Bangalore.	SMART MARKETING
8	22/1/2018	Commerce	Mr. Mir Tajdar Husain (VP – academics and principal) Mr. Anup Ganapathi (VP- business planning) TWA(tailwind Aviation)	Aviation (career planning) Mariyappa group of institutions
9	23/1/2018	Commerce	Ms. Sandhya P Nagar(cheif co-ordinator)	IFRS & GST (JAGRATI ACADEMY)
10	24/1/2018	Commerce	Mr. Gururaj KB (Business	Job orientation

			Head)	(Halmidi Education Institution)
11	16.08.17	English	Surendranath , Director , Rangayana, Former C.E.P, ETV	Media & Society
12	29.01.18	English	Ajay Kamath	Ahimsa,Spirit of Patriotism
13	21.02.18	English	Dr.Basavraj Kalgudy, Critic and writer	Relevance of Mother Language
14	12-08-2017 To 18-10-2017	Computer Science	“Placement orientation Talk”	Placement Training
15	12-08-2017 To 18-10-2017	Computer Science	“Soft skills Training”	Placement Training
16	17th Jan 2018	Computer Science	"Big Data"	Guest Lecture
17	14th Feb 2018	Computer Science	"Network Configuration"	Guest Lecture
18	5th Mar 2018	Computer Science	"Data Mining"	Guest Lecture
19	10/08/2017	PG in Commerce	Pattan Shetti	NET and KSET exams
20	23/08/2017	PG in Commerce	Raghavaram Sharma	Banking
21	11/10/2017	PG in Commerce	Vishwajit-9481368298 Sheetal-9110480548 (Educesta Global Services)	Stock Market
22	23/10/2017	PG in Commerce	Kishore .B.S COO and Co-founder Educesta Global Services Pvt. Ltd	IPO
23	03/11/2017	PG in Commerce	Prof. Mahesh Assistant Professor	Conceptual clarity for NET exam
24	01/03/2018	PG in Commerce	Mr.Vikram	SAP
25	19/03/2018	PG in Commerce	Mr. Guruprasad (Heart fullness institute)	Meditation
26	01-03-18	Chemistry	Prof. K. J. Rao Senior Scientist, Emeritus Prof SSCU, IISc	“Science Is Incredibly Exciting”
27	26-10-2017	Kannada		Janapada Kathe/Laavani
28	10/07/2017	Computer Science	Mr Shantanu Senior Specialist store operation,Target corporation india.Bangalore	Future perspective of BCA (Allumini Talk)
29	12-08-2017	Computer Science	Mrs.Bhagyavati SH Traing and placement officer, KLE SNC,Bangalore-10 & Mr	"Placement Oriented Talk" (Placement Training)

			Akhay K Aptitude Tutor	
30	25-09-2017 & 27-09-2017	Computer Science	Mr.Ranjith K U Hr L& D, Seventh Sense, Talented Solutions	"Resuming Building and Group Discussion"
31	07-09-2017	JPE/JPP		"Art of living
32	16/08/2017	JPE/JPP		Article writing for freshers
34	05/08/2017	JPE/JPP	Alumni Meghana (TV anchor)	Studio discussions activities
35	15-3-2018	Botany	Dr. B.L. Manjula	Contributions of Prof. B.G.L. Swamy -
36	26-2-2018	Botany Resource person-	Prof. Shekar gouler, Retd. Principal, Shimogga PU college	BGL andre Ivare nodi Birth centenary of Prof. B.G.L. Swamy celebration

6.3.3No. of teachers attending professional development programmes, viz., orientation programme, refresher course, short term course, faculty development programmes during the year.

Total number of teachers attended professional development programmes: 17

Faculty attended FDP/Orientation/Refresher courses, etc.

Sl. No.	Date	Dept	Faculty Name	Name of the Organizer	FDP/Orientation/Refresher courses, etc.
1	24/7/2017	Commerce	Vimala B. S.	ASC Degree College	FDP on GST
2	24 th July 2017	Commerce	Shivakumar Sajjan	ASC Degree College	FDP on GST
3	24 th July 2017	Commerce	Shriyanka Ambli	ASC Degree College	FDP on GST
4	24 th July 2017	Commerce	Rishika D.	ASC Degree College	FDP on GST
5	10 th Oct 2017	Commerce	Shriyanka Ambli	ICSI, Bangalore University Teacher's Council of Commerce and Management	FDP on Preparing professionals to facilitate India's Economic Growth- Role of Teachers
6	10 th Oct 2017	Commerce	Shivakumar Annigeri	ICSI, Bangalore University Teacher's Council of Commerce and Management	FDP on Preparing professionals to facilitate India's Economic Growth- Role of Teachers
7	10 th Oct 2017	Commerce	Rachana B.T.	ICSI, Bangalore University Teacher's Council of Commerce and Management	FDP on Preparing professionals to facilitate India's Economic Growth- Role of Teachers
8	10 th Oct 2017	Commerce	Dr. Mahananda B. Chittawadagi	ICSI, Bangalore University Teacher's Council of Commerce and Management	FDP on Preparing professionals to facilitate India's Economic Growth- Role of Teachers
9	16-17/08/2017	Kannada	Dr. K C Suresh	St. Claret college, Bangalore.	
10	2/11/2017	Kannada	Prof. G.S. Nilugal	M.E.S. Institute of Management, Rajajinagar, Bangalore-10	FDP
11	2/11/2017	Kannada	Dr. Asha. G	M.E.S. Institute of Management, Rajajinagar, Bangalore-10	FDP

11	2/11/2017	Kannada	Prof. Bhuvaneshwar i.G	M.E.S. Institute of Management, Rajajinagar, Bangalore-10	FDP
12	12 th Sep.2017	Commerce	Kittu R.S	SGB College	Basics of Writing a Research Paper
13	07 & 08 Nov,2017	Commerce	S.Vinaykumar Shetty	Bharatiya Shikshan Mandal	Shikshak Swadhyay
14	10.10.2017	BBA	Mr.Rajeshwara Prasanna	Banglore university teacher's council of commerce and Management	Preparing professionals to facilitate India's economic Growth
15	02.11.2017	BBA	Mrs.Nivedita p Patil	MES Institute of Management	Values And Profesional Ethics In Teaching
16	02.11.2017	BBA	Mrs.Sangeeta Atwe	MES Institute of Management	Values And Profesional Ethics In Teaching
17	27.4.2018	BBA	Prof.Ashok D Murthy	IAM Bangalore	Using Blended MOOCsin Management Education

6.3.4 Faculty and Staff recruitment (No. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
30	All unaided	04	

6.3.5 Welfare schemes for

Teaching	Group insurance, Cooperative Credit Society, Health Centre, fitness and recreation facilities, PF, ESI, FBF
Non-teaching	Health care, group insurance, cooperative credit society Health Centre, fitness and recreation facilities, PF, ESI
Students	<ul style="list-style-type: none"> • Health centre, dental satellite clinic and fitness (multi-gym) • Career guidance training and placement cell • Cyber café • Hostel facilities (both boys & girls) • Government and endowment scholarships • Incentives for sports • Special software in library for blind students (JAWS-Brail) • SC/ST cell • Student welfare officer • Canteen facility • Canara bank extension counter

6.4 Financial Management and Resource mobilization

6.4.1 Institution conducts internal and external financial audits regularly

The institute has a mechanism for internal and external audit. The internal audit mechanism is an ongoing and continuous process in addition to the external audit to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis.

6.4.2 Funds/Grants received from Management, Non- Government bodies, Individuals, philanthropies during the year (not covered in criterion III)

Name of the Management/ Non-Government Funding agencies/Individuals	Funds/Grants Received in Rupees	Purpose
KLE Management	3,00,000	Prathibimba Fest Organized by FAD
M.Krishnapa, Ex-Minister Govt of Karnataka	25,000	Best Teacher award
KLE Management		Science Exhibition

6.4.3 Total corpus fund generated: NIL

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA committee constituted by KLE society, Belagavi	Yes	Parent University and KLE society
Administrative	Yes	AAA committee constituted by KLE society, Belagavi	Yes	Parent University and KLE society

6.5.2 Activities and support from the parent- Teacher Association:

- Parent-teacher relation centre is established
- Meetings are conducted to have an interface conversation to discuss the progress of students and curricular developments

- Mentors interact with parent/Guardians overall performance and grievance of the students
- Information regarding academic progress, attendance status, Results and any other matters of their wards to develop strategies for the improvements.
- Structured feedback on curriculum, infrastructure and other facilities, is obtained from the parents to inculcate in curricular, co-curricular and extracurricular activities

6.5.3 Development Programs For Supporting Staff

Sl. No.	Dept.	Workshop Theme	Names of Resource Persons	Funded by	Beneficiaries
1.	Office	MS Office and Excel	Prof. M.S. Kabbur BCA Department	College	More than 20 Admin staff
2.	Office	Advanced MS word &Excel	Prof. M.S. Kabbur BCA Department	College	More than 20 Admin staff
3	Office	Training on EDM/salary software	Head Office, Belagavi	College	More than 20 admin Staff

6.5.4 Post accreditation initiative(s):

- IQAC has designed a road map to address the compliances reported by NAAC peer review committee with timeline
- IQAC has taken active initiation to develop calendar of academic events, structured feedback mechanism, enhance collaborations and MOU's with industrial and academic institutions for internship and employability
- Conducted orientation program for faculty regarding new guidelines for NAAC accreditation
- Constituted the committees for smooth conduct of curricular, co-curricular and extracurricular activities
- Upgraded the college Website w.r.t., NAAC,AISHE, NIRF, DCE Karnataka and UGC requirements
- Innovative and skill enhancing certificate courses are introduced.
- Value added courses are introduced to develop values, ethics and attitude orientation among students
- Placement cell has organized to enhance the soft skills/personality Development Programme to develop leadership qualities and employability of the students

- IQAC has designed and initiated all the departments to adopt a rural village to popularize the basic science, schemes launched by state and central government
- IQAC and departments have submitted the proposals to funding organizations to organize conduct national /International /conference/seminar/workshops for promoting research temperament among faculty/ students
- The guidelines are designed to promote Research activities.

6.5.5

- a. Submission of Data for AISHE portal: **Yes**
- b. Participation in NIRF : **Yes**
- c. ISO certification : **No**
- d. NBA or any other quality Audit : **No**

6.5.6 Number of Quality initiatives under taken by during the year 2017-18

- Efforts were made to introduce new course like BBA Aviation
- 16 Certificate Courses have been introduced on topics of importance like SPSS, Research Statistics, Digital Marketing, Tally, Networking, Cloud Computing etc.
- Arranged for industrial visits, study tours, visits to institutes of national importance like IISc., ISEC, NLIU, IIMB
- Organized seminars, workshops and guest lectures.
- Research Proposals for financial support have been sent to funding agencies
- Setting up of additional Business Lab and Computer Lab is in process.
- Fixing Quality Benchmark for Academic and administrative Activities
- Planning for Student Orientation Programme for UG and PG
- Facilitate Young Faculty for Student Orientation Programme
- Strategic plans to organize conference, seminars, workshops and FDP
- Guidelines for Preparation of Academic and Administrative Audit
- Formation of Research Committee to approve the Research Proposals of students and faculty members
- Contacting the various research funding agencies for financial support
- Organizing workshops on Research Methodology, Research Paper Writing Skills, Research Tools like SPSS
- Submitting the Research Papers to Peer Reviewed Journals for publication
- Arranging for Management funded Research activities

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- IQAC has introduced interdisciplinary faculty exchange for teaching the novel subjects
 - Botany faculty extend their expertise on cultivation of medicinal plants and their herbal medicine value in daily life to students of management departments
 - Research oriented software like fundamentals of accounts & Banking, SPSS package and analysis of research findings are explained by commerce faculty to students of science and management studies
 - Subject experts of PG departments are sharing their expertise to undergraduate students
 - PG faculty of Physics share their expertise on analytical techniques to research students of biotechnology and chemistry
- FAD department has introduced an innovative **Zero Waste Management**, an unique creativity like handmade jewelry, bags, footwear, head gear by using waste materials. Further, innovative pattern making and garments construction by 3D patterns

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action executed during the beginning of the academic year 2018-19 has been successfully achieved

Action Taken Report

Action Taken Report for the Academic Year:2017-18		
Date	Plan of Action	Action Taken Report
04/05/2017	IQAC meeting to discuss the academic activities of the year 2017-18 – Admission Process	Advertisement, Counselling, Help Desk, Fees Concession, Scholarships and Facilities
2/6/2017	Preparation of time table for odd semester, Unitization of syllabus and	Displayed on the notice board

	distribution, Lesson Plan, Micro Teaching Plan	
5/6/2017	World Environment Day	140 Participants
8/6/2017	Preparation of research project proposals	By all faculty
9/6/2017	Commencement of Certificate and Value Added Courses	16 Certificate and Value Added Courses completed
20/6/2017	Orientation for I year degree students	450 Students
21/06/2017	Celebration of International Yoga Day	140 participants
27/06/2017	Inauguration of Arts, Science and Commerce forums, sports and cultural activities	Commencement of curricular and extracurricular activities
6/7/2017	Submission of workshop/seminar/conference proposals	Submitted to funding agencies by all departments
7/7/2017	Selection trails for Indoor games	Students participated
II week of July	Selection for college teams- Cricket, Football, Volleyball, Table- Tennis, Kabbaddi and Kho-Kho	Teams Selected and Played
Aug to Oct	Organization of Conferences, Seminars, and Workshops	09 regional level workshops, 22 Institutional level workshops
Aug to Nov	Fests/Trade Fairs/Other Events/Activities	12
Aug to Dec	Organization of Study Tours, Industrial and Field Visits	05
15/8/2017	Independence Day celebration	All students and faculty
28/8/2017	IQAC meeting	Conducted
5/9/2017	Teachers' Day celebration, Blood Donation Camp by N.S.S unit.	400 Participants
16/9/2017	World Ozone day	215 Participants
III week of September	Selection of college teams for Bangalore University- Sports Meet	-
2/10/2017	Gandhi Jayanthi celebration	Rally on Swachh Bharath
11/10/2017	Parent-Teachers' Meet	425 parents
12/10/2017	Alumni Meet	150
26/10/2017	Workshop on New Syllabus by Kannada Dept	142
13/11/2017	K.L.E Society Foundation day Celebration	All students and faculty
18/12/2017	IQAC meeting	Conducted
20/12/2017	AIDS and Hepatitis Awareness	126 Students

	Programme by N.S.S unit	
III week of December	N.S.S camp	45 Students and 3 faculty
Undergraduate Courses – Even Semester		
28/12/2017 to 30/12/2017	Athletic Meet	480 students
1/1/2018	New Year and Ethnic Day celebration	All students and faculty
Jan to March	Organization of Conferences, Seminars, and Workshops	06 Regional level workshops 14 Institutional level workshops
Feb to March	Fests/Trade Fairs/Other Events/Activities	08
Jan to April	Organization of Study Tours, Industrial and Field Visits	04
12/1/2018	Youth Day Celebration	All students and faculty
26/1/2018	Republic Day Celebration	All students and faculty
7/3/2018	Parent-Teachers' Meet	356 parents
21/3/2018	World Forest Day Celebration	All students and faculty
30/03/2018	IQAC Meeting	Conducted
Last week of April 2018	Fare well to outgoing Final Year Degree Students	All final year degree students
Postgraduate Courses – Odd Semester		
16/08/2017	Orientation Program	All first year PG students
17/08/2017	Commencement of Certificate and Value Added Courses	139 students
17/08/2017 to 25/09/2017	Induction Programme for I semester	All first year M.Com Students
Sept to Nov	Organization of Conferences, Seminars and Workshops	12
Oct to Dec	Organization of Study Tours, Industrial and Field Visits	04
First week of Nov	Sports and Cultural Activities	All PG students
1/11/2017	Kannada Rajyothsava celebration	All PG students
02/01/2018 to 31/01/2018	Internship for IV semester	Final year PG students
Postgraduate Courses – Even Semester		
Feb to April	Organization of Conferences, Seminars	11

	and Workshops	
10/02/2018	Workshop on Project Proposal Writing	All final year PG students
24/02/2018	Workshop on Data Analysis	All final year PG students
03/03/2018	International Women's Day Celebration	All girl-students and lady faculty
09/03/2018	Ethnic Day Celebration	All PG students
March to May	Organization of Study Tours, Industrial and Field Visits	05
22/04/2018	World Earth Day Celebration	All PG students

7.3 Give two Best Practices of the institution

- I. Physics department has initiated and implemented the use of alternative source of energy by installing '**Solar powered UPS**' to conserve hydroelectric power and natural resources
- II. Chemistry department practices '**e-waste disposal mechanism**' to keep the environment healthy to hand over it to next generation. e-waste like mobile sets, calculators, motherboards, IC chips, batteries etc., collected by the department and sent to recycling unit
- III. College has constructed '**Rain water harvesting**' units to rejuvenate bore-wells of the campus and prevent the loss of run-off water
- IV. '**Eco-club**' regularly organize awareness rally/ programmes on Save Water - Save Life, Depletion of Ozone layer, Global warming, Conservation of forest, Go-green concept, Plastic free environment, Vermi-Composting etc.
- V. FAD Department exercise a '**Fashion Show**' as a regular best practice to showcase the creative talents like inspiration, colour combination, facial expression, body language, catchy designed garments to exhibit determination, time management and leadership quality among students
- VI. BHM department regularly conducts '**Food-Fest**' in which the dishes of different states are exhibited in the campus to enhance culinary skills, marketing skills, patriotism and national integration among the students
- VII. Dept of Computer Science regularly conduct Two week Training Programme on **EDM/salary software, Advanced MS-Word and Excel** for Teaching, Administrative and supporting staff