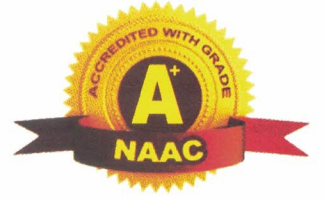




S. NIJALINGAPPA COLLEGE

II Block, Rajajinagar, Bengaluru - 560 010.

Permanently Affiliated to Bengaluru City University, Bengaluru
Re-accredited by NAAC at A+ Level with 3.53 CGPA with 3rd Cycle
Phone : 080 - 2332 5020, 2352 6055
Website : www.klesnc.org | Email : info@klesnc.org.



Ref. No. :

Date :

IT POLICY

Higher Education Institutions have adopted IT-driven, admission process, e-teaching, learning, evaluation systems, e-governance through e-portals and the World Wide Web. Practically acquisition of learning resources, effective use and maintenance of IT infrastructure is a very essential part of the academics and administration. Institute has well defined policy on the use of IT in imparting domain knowledge as well as computing skills.

Objectives

- To establish adequate ICT enabling infrastructure and facilitate its effective use, maintenance, and sustainable quality.
- To ensure Cyber security by providing training.

Policy

- This policy applies to all the stakeholders of the K.L.E. Society's S. Nijalingappa College.
- The purchase of items like software are governed by the regulations of the institution, management and funding agency.
- Purchase of non-recurring items under government projects and grants-in-aids should adhere to the laws of Govt. of Karnataka, India and respective funding agencies.
- The purchased items labelled & accounted in respective stock registers with authorized staff.
- The use of institutional IT resources is limited to academic activities related to the Institute and restricted personnel use.



- No person should utilize the IT resources including official emails, Wi-Fi and official social media for illegal activities or such activities which distract the institutional repute.
- All computers should be installed with valid Antivirus software. The use of pen drives, CDs etc. for file transfer is discouraged and will be entertained only under special cases
- System admin and technical assistant shall update the systems on regular basis with antivirus Software and other requirements as per need
- The institution campus is under CCTV surveillance at strategic points which includes entry and exit points of all the buildings, inside and outside of classrooms.
- No cameras will be hidden and will not be focusing on areas of privacy.
- Usage of mobile phones is strictly prohibited inside class rooms and in Examination Section.
- The institution E-waste disposal is centralized and governed by management rules.
- Any violation of IT policy will attract disciplinary action.




Principal
KLE Society's S. Nijalingappa College
Rajajinagar, Bengaluru-560 010