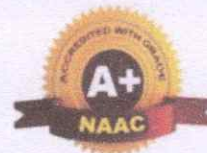




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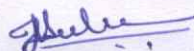
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**Internal Quality Assurance Cell**

**Action Taken Report on the recommendations given by the AAA external committee  
for the Academic Year 2017-2018**

<b>Recommendation</b>	<b>Action Taken Report in the AY 2018-2019</b>
IQAC meeting to discuss the Admission Process	<ul style="list-style-type: none"><li>• Advertisement, Counselling, Help Desk, Fees Concession, Scholarships and Facilities</li></ul>
To conduct more certificate and Value Added courses	<ul style="list-style-type: none"><li>• 22 certificate courses and 04 Value added courses were conducted.</li></ul>
To get funding for the conduct of workshop/seminar/conference proposals	<ul style="list-style-type: none"><li>• Submitted to funding agencies by all departments</li></ul>
To conduct more Extension activities	<ul style="list-style-type: none"><li>• Two activities were conducted</li></ul>
Organization of Conferences, Seminars, and Workshops	<ul style="list-style-type: none"><li>• No of workshops : 28</li><li>• No of Seminars : 30</li><li>• No of conferences : 05</li></ul>
Research Cell should take stringent measures to enhance the publication of research findings in UGC Care journals and may initiate patenting	<ul style="list-style-type: none"><li>• Publication in conference proceedings National: 05</li><li>• Publication in International proceedings : 10</li><li>• Number of Book chapter : 06</li></ul>



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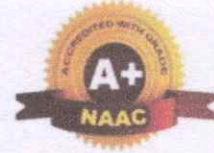
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<b>Recommendation</b>	<b>Action Taken Report in the AY 2019-2020</b>
Institute may focus on new programme such as BBA Aviation and placement to be enhanced	<ul style="list-style-type: none"><li>• BBA Aviation is introduced in the AY 2019 with the student intake of 40 from Bengaluru City University</li><li>• There are several programs conducted by BBA department such as Certificate courses:<ul style="list-style-type: none"><li>✓ Business Analytics and Digital Marketing</li><li>✓ Finance forecasting and reporting</li><li>✓ HR analytics.</li></ul></li><li>• Personality Development Programme, Six Sigma by Innovate and Create, Placement Orientation Program, Mock Interview Session Pre-Placement Training, HR Club Activity.</li><li>• Placement during the year : 154</li></ul>
IQAC to be proactive in planning and setting new bench marks	<ul style="list-style-type: none"><li>• IQAC initiated faculty members from all the departments towards submission of research proposals to UGC STRIDE Component I, II III and submitted strategic plans for the effective utilization of UGC STRIDE Component I grants to organize research capacity building events leading to Transdisciplinary research</li><li>• IQAC designed new guidelines for effective Mentor Mentee system.</li><li>• Initiatives to organize International Symposium/ Conferences/ Seminars.</li><li>• Initiatives to conduct high impact extension activities and community outreach programs.</li><li>• Proposals to collaborate with UGC-NSQF to introduce skill based short term courses was not responded.</li></ul>
Need to organise more events or hands on training on IPR and patenting	<ul style="list-style-type: none"><li>• One IPR based event conducted.</li></ul>
Faculty and Student exchange Programs for sharing of Knowledge Intellectual property and innovative pedagogy is recommended	<ul style="list-style-type: none"><li>• IQAC planned to conduct Faculty and Student exchange Programs</li></ul>
Need to enhance the endowment scholarship by collaborating with more number of trusts and	<ul style="list-style-type: none"><li>• Number of students benefitted by Financial Support from institution - 183</li></ul>



philanthropists	<ul style="list-style-type: none"> <li>Number of students benefitted by National OBC Scholarship Post Metric (Aided) Post Metric (Un-Aided) GOI/SC/ST(Un Aided) GOI/SC/ST(Aided) : 838</li> </ul>
Research Cell should take stringent to enhance the publication of research findings in UGC Care journals and may initiate patenting	<ul style="list-style-type: none"> <li>Faculty published research findings in the Journals is 02.</li> <li>Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings is 35</li> </ul>
More number of Collaborations, MOU and Linkages should be made to enhance the Research and Placement.	<ul style="list-style-type: none"> <li>One MOU was signed for the progress of research and placement with ATS InfoTech</li> </ul>
More number of Advanced Short term programs such as Power-BI, Tally ERP9 , Advanced Excel may be introduced	<ul style="list-style-type: none"> <li>The college has implemented Tally ERP 9.0 software for smooth functioning of Finance and Accounts which helps to increase the efficiency of staff towards the accuracy in financial transactions.</li> <li>Tally 9.0 and GST training for Accountant by KLE Society, Belagavi.</li> <li>Advanced Excel was introduced as a value added course.</li> <li>Total number of Certificate Course: 16</li> <li>Total number of Value added course : 09</li> </ul>




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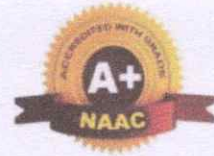
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**Internal Quality Assurance Cell**

**Action Taken Report on the recommendations given by the AAA external committee  
for the Academic Year 2019-2020**

<b>Recommendation</b>	<b>Action Taken Report in the AY 2020-2021</b>
Institute may focus on new skill oriented certificate and value added course in BBA and management programs and placement to be enhanced	<ul style="list-style-type: none"><li>• The admission is made on merit basis transparent mode. Records show that there is a stable demand for admissions in Commerce Computer Applications, Computer Science and Tourism disciplines.</li><li>• E-Workshop on “Campus to Corporate: The Etiquettes dated 6th Dec 2020 by Department of PG Studies in Commerce</li><li>• Mock Interview Session- Pre-Placement</li><li>• Training was organised on 20/09/2019.</li><li>• Total students placed – on Campus placement drive is 216</li></ul>
IQAC to be proactive in planning and setting new bench marks	<ul style="list-style-type: none"><li>• Introduction and institutionalization of skill oriented and value adding short term courses. To promote skills &amp; values in the curriculum to produce resourceful graduates, IQAC has initiated the departments to design innovative need based certificate and value added courses in both UG and PG programmes.</li><li>• Departments have constituted Ad-hoc BoS and BoE by inviting experts, employers and alumni and drafted well defined goal oriented curriculum for short term courses. In these self-financed programmes, students are offered the choice to select the courses. Students are motivated to complete at-least one certificate and one value added courses during under graduation and Post graduation.</li></ul>
Need to organise more events or hands on training on IPR and patenting	<ul style="list-style-type: none"><li>• Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship was 01</li></ul>
Faculty and Student exchange Programs for	<ul style="list-style-type: none"><li>• Planned to organise the programs through MoUs</li></ul>



sharing of Knowledge Intellectual property and innovative pedagogy is recommended	with other reputed organisations.
Need to enhance the endowment scholarship by collaborating with more number of trusts and philanthropists	<ul style="list-style-type: none"> <li>• Number of students benefited by scholarships and free ships provided by the Government during the year 954.</li> <li>• Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies is 40.</li> </ul>
Research Cell should take stringent measures to enhance the publication of research findings in UGC Care/Peer reviewed journals and may initiate patenting	<ul style="list-style-type: none"> <li>• Research Cell reviews all the research projects and approve to submit for funding from external agencies and also recommend for seed money from management.</li> <li>• Faculty is encouraged to pursue Ph.D. with special leave facilities.</li> <li>• Research cell scrutinize the research articles before submitting to the publications.</li> <li>• There are around 04 publications made in peer reviewed/UGC care.</li> <li>• Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings 37.</li> </ul>
More number of Collaborations, MOU and Linkages should be made to enhance the Research and Placement.	<ul style="list-style-type: none"> <li>• Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship : 01(MoU signed for Project)</li> </ul>
More number of Advanced Short term programs such as Power-BI, Tally ERP9 , Advanced Excel may be introduced	<ul style="list-style-type: none"> <li>• IQAC has designed and developed the curriculum of short term courses by taking stakeholder's feedback and provided a strategic deployment plan to enhance the employability and entrepreneurship capacity of the students.</li> <li>• IQAC has evaluated the short term courses proposals and approved to introduce the skill enhancing course and value added courses for the holistic development of the students. Management has permitted to provide infrastructure and financial support to start the courses.</li> <li>• Certificate Courses conducted during the year : 11 VAC conducted during the year : 07 Certificate course : 11 Value added course : 07</li> </ul>



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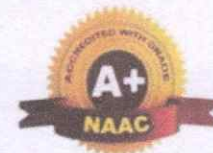


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## Internal Quality Assurance Cell

### Action Taken Report on the recommendations given by the AAA external committee for the Academic Year 2020-2021

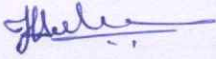
Recommendation	Action Taken Report in the AY 2021-2022
Online students admission system needs to be implemented	<ul style="list-style-type: none"><li>E-governance system is adopted in all the administrative aspects.</li><li>Admissions are processed through UUCMS and BCU portal.</li><li>Transparent and quick service in the accounts department through online is in progress.</li><li>Student friendly administrative services are provided.</li></ul>
IQAC to be proactive in planning and fixing the quality benchmarks in all the activities of the college and should design and develop cell structured feedback templates to design the new short term courses and curriculum delivery	<ul style="list-style-type: none"><li>Introduction and institutionalization of skill oriented certificate and value adding short term courses. Promotes skills &amp; values in the curriculum to produce resourceful graduates Initiates the departments to design innovative need based certificate and value added courses in both UG and PG programs. Frame work for each Departments to have constituted Ad-hoc BoS and BoE by inviting experts, employers and alumni and drafted well defined goal oriented curriculum for short term courses.</li></ul>
Faculty and Student exchange Programs for sharing of Knowledge Intellectual property and innovative pedagogy is recommended	<ul style="list-style-type: none"><li>Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year 02</li></ul>
Feedback mechanism analysis under corrective measurements is to be strengthened.	<ul style="list-style-type: none"><li>The continuous feedback from stakeholders is analyzed and the suggestions are given to faculty to address any kind of hindrances.</li><li>Feedback collected, analyzed and action taken and feedback available on website.</li><li>360 degree feedback system is taken by all the stake holders on curriculum, teaching learning &amp; evaluation, infrastructure and student support system.</li></ul>
Need to co-ordinate with Alumni Association for the academic, research, co-curricular and extra-curricular activities of the college.	<ul style="list-style-type: none"><li>The institute has an active and dynamic community of thousands of alumni who are actively involved in conducting various activities</li></ul>



<p>Alumni association may extend its contributions towards internship and placement drives and academia, &amp; industrial collaboration</p>	<p>and meetings with an objective of discussing measures for the progress in the field of curricular and extra-curricular aspects of the institution.</p> <ul style="list-style-type: none"> <li>• Alumni association of the college collects the feedback continuously from alumni in support of higher studies and research which reveals the fulfilment of POs and Cos.</li> </ul>
<p>Need to enhance the endowment scholarship by collaborating with more number of trusts and philanthropists</p>	<ul style="list-style-type: none"> <li>• Number of students benefited by scholarships and free ships provided by the Government are 1472.</li> <li>• Total numbers of students benefited by scholarships, free ships, etc are provided by the institution / non- government agencies is 140.</li> </ul>
<p>A tracking system may be developed to analyse the impact of short term certificate courses</p>	<ul style="list-style-type: none"> <li>• Short-term courses that are value-added and skill-oriented are introduced and institutionalized. IQAC has directed the departments to create novel need-based certificate and value-added courses in both UG and PG programmes in order to advance skills &amp; values in the curriculum and develop resourceful graduates. By inviting experts, employers, and alumni, departments have established Ad-hoc BoS and BoEs and created well-defined, goal-oriented curricula for short-term courses. Students in these self-financed programmes have the option of choosing their own curriculum.</li> <li>• No of certificate courses conducted during the year 31</li> </ul>
<p>Research Cell should take stringent measures to enhance the publication of research findings in UGC Care journals and may initiate patenting</p>	<ul style="list-style-type: none"> <li>• Research Cell reviews all the research projects and approve to submit for funding from external agencies and also recommend for seed money from management</li> <li>• Faculty is encouraged to pursue Ph.D. with special leave facilities</li> <li>• Research cell scrutinize the research articles before submitting to the publications.</li> <li>• There are around 08 publications made in peer reviewed/UGC care.</li> <li>• Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings is 34.</li> </ul>
<p>Arrange to provide more ventilators in sports department</p>	<ul style="list-style-type: none"> <li>• The college caters to the needs of students in physical education with adequate space and facilities.</li> <li>• The department of physical education is equipped with modern fitness equipments like treadmill, elliptical cross trainer, elliptical bike, etc. The regular maintenance of play area for playing indoor games is monitored by Physical Director and his team. A resident doctor takes care of</li> </ul>



	medical emergency
College may enhance more flexibility in discipline core subjects and open electives	<ul style="list-style-type: none"> <li>Number of Programmes in which CBCS/ Elective course system implemented was 22.</li> </ul>
MOU with NGO and pollution control boards in Science departments	<ul style="list-style-type: none"> <li>Proposal was submitted to respective authorities but positive has not been received.</li> <li>Intercollegiate Program on Eco System Restoration, Parisara Saphaha, 5th June 2021 by Eco Club – Prakruthi.</li> </ul>
Subject-wise Feedback mechanism must be strengthened	<ul style="list-style-type: none"> <li>The continuous feedback from stakeholders is analyzed and the suggestions are given to faculty to address any kind of hindrances.</li> </ul>
Biological Science Departments may collaborate with Bio-Companies for small research projects for faculty and students.	<ul style="list-style-type: none"> <li>PG students are offered minor research projects.</li> <li>The students are provided with experiential learning to get practical exposure by undertaking Mini Research projects.</li> </ul>



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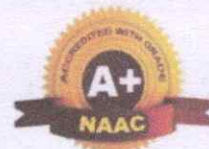
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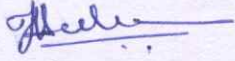
<b>Recommendation</b>	<b>Action Taken Report in the AY 2022-2023</b>
SWOC and best practices of respective departments should be highlighted.	<ul style="list-style-type: none"><li>• IQAC conducts SWOC and AAA analyses to help the continuous modifications in academics and to evaluate new programme, course, research, and extracurricular activities shall be highlighted in the departments.</li></ul>
Display Curriculum delivery, COE, review of syllabus to be incorporated and displayed on notice board.	<ul style="list-style-type: none"><li>• HoDs, Coordinators and BoS members regularly review the curriculum delivery.</li><li>• Curriculum, course plan, study materials, question bank &amp; previous papers are available on college website and library.</li></ul>
Certificate and Value added courses should include the list of BOE and BOS members.	<ul style="list-style-type: none"><li>• Adopted ad-hoc BOS and BOE for short term courses beyond the university curriculum, so that faculty design their own curricular and pedagogical approaches within the framework in association with collaborated associates. Add on courses are designed to cultivate the humanistic, ethical, constitutional values, scientific temper and life skills.</li></ul>
Highlight student's participation and presentations in seminars.	<ul style="list-style-type: none"><li>• The students are provided with various platforms by participations and presentations in Seminars, Trade fair, Group Discussion, Debates, Products launching events, intercollegiate competitions for Best Manager, Cake and Fashion Shows.</li></ul>
Renew MoUs and outcome of MoU's should comprise of certificate courses, career guidance and external activities, Research Faculty and Student exchange Programs	<ul style="list-style-type: none"><li>• Initiated to collaborate with reputed institutions for student &amp; faculty exchange and student skill oriented short term courses.</li><li>• Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship was 05.</li><li>• Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc.</li></ul>
Attendance sheets for remedial classes need to be duly signed by students.	<ul style="list-style-type: none"><li>• Attendance sheets for remedial classes are maintained</li></ul>



There is a need to enhance the activities with NGO for e-waste management, garbage waste treatment unit in the campus.

Vermi composting units may distribute the compost and vermi wash to public.

- MOU signed with Anubhuthi Welfare Foundation for e waste management.
- Institution has a good sewage and drainage system to dispose wastewater resulting from hand wash and laboratories.
- E-waste such as computers and its peripherals are upgraded regularly to continue usage and to avoid its wastage.
- Vermis wash and vermi compost is distributed to the faculty and students of the college at free of cost to create awareness about recycle and re-use of wastes.



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